

APPLICATION CHECKLIST

Included in this application packet are all the forms you will need to apply to Cate School, with the exception of a transcript release form. That document will be sent to you in December. It is important to have all the forms returned **no later than January 15**. If all of the requirements are met by that date, and your application is complete, notification of a decision from the admission committee will be available on March 10.

For your protection, please make copies of all your completed application materials before mailing them to Cate.

A COMPLETED APPLICATION INCLUDES:

- 1. Applicant information form
- 2. Applicant's academics, extracurricular activities, athletics form
- 3. Short responses and two essays
- 4. Parent Questionnaire
- 5. Interview
- 6. Testing
- 7. School Report
- 8. English Teacher Recommendation
- 9. Math Teacher Recommendation
- 10. Personal Recommendation
- 11. Special Interest Recommendation
- 12. Transcript
- 13. Application fee
- 14. Financial Aid information (if applicable)

Application: Should be completed in the applicant's own handwriting.

Short Responses/Essays: These can be typed or handwritten.

Parent Questionnaire: This should be completed by your parents as a way of sharing their understanding of you, your talents, and your interests with the admission committee.

Interview: It is important for you and your parents to have a campus visit and interview when school is in session. Please call the admission office to arrange for your campus visit and interview as soon as possible.

Testing: We require that applicants applying for the ninth, tenth or eleventh grade take the Secondary School Admission Test (SSAT) or the Independent School Entrance Examination (ISEE) and that the scores be forwarded directly to us. In order for your scores to arrive before the application deadline of January 15, we suggest that you register for the SSAT no later than the January testing date. The Cate School SSAT code number is 2170. SSAT Office: (609) 683-4440. The Cate School ISEE code number is 050485. ISEE office: (800) 446-0320. Eleventh grade applicants may submit SSAT, PSAT, or SAT scores. Additionally, we require that non-native English speakers take the Test of English as a Foreign Language (TOEFL). The Cate School TOEFL code number is 8529. TOEFL Office: Toll Free (877) 863-3546 or (609) 951-1100.

School Report: This should be given to your Head of School or Counselor, who should then return it directly to the Cate admission office.

Teacher Recommendations: These should be given to your current English and math teachers no sooner than November 1 and no later than January 1. Because all teacher recommendations are confidential, they should be returned to the Cate admission office directly from your teachers in the enclosed envelopes.

Personal Recommendation: This should be given to a person who knows you and your strengths well.

Special Interest Recommendation: This should be given to someone who is familiar with a specific talent or accomplishment of yours in athletics, the arts, student government, etc.

Transcript Release Form: This will be mailed to you in December. Your school can release your transcripts to Cate only after your parent or guardian has signed and submitted the form to your school.

Application Fee: A \$75 non-refundable fee for U.S. students, or \$100 for international students, should accompany your application. In addition, we request that you submit one passport-size picture of yourself.

Financial Aid: If you plan to apply for financial aid, mark the appropriate box on the application. We will immediately send you the Cate School financial aid application packet.

It is your responsibility to stay in touch with the admission office regarding the status of your application.